

# AGENDA

Board of Education of the County of Mingo  
Route 2, Box 310  
Williamson, West Virginia 25661

## Regular Meeting

March 10, 2015 at 5:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Time Out for Applause and Recognition
  - a. Mingo County Schools – AP Honor Roll
- IV. Delegation(s)
- V. Individual School Updates Related to Matters of Student Achievement
- VI. Approval of Minutes
  - a. Minutes of – February 10, 2015
  - b. Minutes of – February 13, 2015
  - c. Minutes of – February 24, 2015
- VII. General Considerations
  - a. Pat Ward (ComTech) - Time and Attendance System
  - b. MCBOE Policy 8310. - Public comments and consideration of policy modification.
  - c. Request by WHS Athletic Hall of Fame committee to allow Williamson High School state championship trophies to be displayed in the Athletic Hall of Fame Hospitality room at the Williamson Field House.
  - d. Adult Diesel Mechanics Program
  - e. 2014/2015 School Calendar and instructional days
- VIII. Selection of Board of Education Representative(s)
  - a. 2015/2016 Budget Committee
- IX. Meetings and Workshops
- X. Out-of-State Field Trip(s)
  - a. Trip 3916 – Williamson PK-8 – Staci Gilliam / Gear Up trip to UPike
- XI. Consideration of Student Disciplinary Matters

**PROPOSED EXECUTIVE SESSION FOR STUDENT DISCIPLINE HEARING(S):**  
*In accordance with 6-9A-4 (3) of School Laws of West Virginia, "The governing body of a public agency may hold an executive session during a regular, special or emergency meeting . . . upon a majority affirmative vote of the members present . . . To decide upon disciplining, suspension or expulsion of any student in any public school . . . unless the student requests an open meeting."*
- XII. Departmental Updates and Reports
  - a. Finance – Beth Daniels
    - i. Treasurer's Report
      - The Treasurer's Report is being presented for review.
    - ii. Payment of Bills

- The Bills through February 28, 2015 are being presented for approval. The invoice list is available for review during public hours two business days prior to the meeting.

iii. Budget Supplements

Fund	Name Description	JE#	JE Total	Fund Total
61	CTE - Robotics	1	\$ 5,000.00	
61	CTE - Electronic Resources	2	\$ 4,325.00	
61	Gilbert Elementary -IPAD Grant	3	\$ 17,000.00	
61	Transition to Teaching	5	\$ 1,000.00	
61	Hospitality and Tourism	6	\$ 150.00	
61	CTE Modernization Grant	7	\$ 51,351.00	
61	CTE Simulated Workplace	8	\$ 3,345.00	
61	CTE Simulated Workplace	9	\$ 1,098.00	
61	Advance Placement	10	\$ 6,174.00	
				<u>\$ 89,443.00</u>

iv. Budget Transfers

Fund	Name Description	JE#	JE Total	Fund Total
11	Maintenance Transfer	4	\$ 20,000.00	
11	CTE - Equipment Replacement	11	\$ 6,100.00	
11	CTE - Equipment Replacement	12	\$ 282.00	
11	CTE - Equipment Recovery	13	\$ 961.00	
				<u>\$ 27,343.00</u>

v. Consideration of bids for Burch PK-8 project

vi. Audit Services

- Pursuant to WV Code 6-9-7 and 18-9b-13, the Superintendent recommends that the Board elect to request proposals for the audits of the financial statements for the fiscal year ending June 30, 2015, June 30, 2016, and June 30, 2017, from qualified Certified Public Accounting firms in addition to the State Auditor’s Office.

vii. Notice of surplus vehicles

viii. Approval of E-Rate Contracts (Patrick Billips)

b. Personnel – Dr. Richard Duncan

i. Personnel Report

ii. Filling or Abolishing Positions

- Coordinator of Student Services and Compliance

iii. Actions recommended by the Superintendent

**PROFESSIONAL PERSONNEL**

a. New employment into existing positions



- xxxvii. William Joshua Sammons, Teacher / Health & PE, Gilbert Middle School
- xxxviii. Maria Michel Barch, Teacher / Art, Gilbert Middle School
- xxxix. Leah Ray, Teacher / Social Studies, Burch Middle School
  - xl. Erin Oliver, Title I Interventionist, Burch Middle School
  - xli. Stephanie Bannister, Teacher / English, Burch Middle School
  - xl.ii. Melissa Maynard, Teacher / Social Studies, Tug Valley High School
  - xl.iii. Kenneth Bowens, Teacher / Health & PE, Tug Valley High School
  - xl. iv. Ryan Prince, Teacher / Mathematics, Tug Valley High School
  - xl. v. Steven Alley, Teacher / Mathematics, Tug Valley High School
  - xl. vi. Steven Slone, Teacher / Spanish, Tug Valley High School
  - xl. vii. Angela Fisher, Teacher / Agriculture Education, Tug Valley High School
  - xl. viii. Terri Sheppard, Teacher / Business, Tug Valley High School
  - xl. ix. Jamie McCoy, Teacher / Business, Tug Valley High School
    - l. Thomas Jude, Teacher / Music, Tug Valley High School
    - li. Julius Roberts, Teacher / ProStart, Tug Valley High School
    - lii. Justin Crawford, Teacher / Health & PE, Tug Valley High School
    - liii. Barry Hatfield, Teacher / Social Studies, Mingo Central High School
  - liv. Kevin Whitt, Teacher / Social Studies, Mingo Central High School
  - lv. Jamie Wolford, Teacher / Social Studies, Mingo Central High School
  - lvi. Brian Charles, Teacher / Special Education, Mingo Central High School
  - lvii. Joshua Johnson, Teacher / Science, Mingo Central High School
  - lviii. Emmanuel Reyme, Teacher / French, Mingo Central High School
  - lix. Jack Stewart, Teacher / Health & PE, Mingo Central High School
  - lx. Brandon Reichart, Teacher / Health & PE, Mingo Central High School
  - lxi. Robin Hatfield, Teacher / Health & PE, Mingo Central High School
  - lxii. Dennis Brad Napier, Teacher / Health & PE, Mingo Central High School
  - lxiii. Debra Catron, Teacher / Health Occupations, Mingo Central High School
  - lxiv. Reuben Ford, Teacher / Auto Mechanics, Mingo Central High School
  - lxv. Brandon Cline, Teacher / Mathematics, Mingo Central High School
  - lxvi. Kristi Parsley-Adams, Counselor (50%), Mingo County Extended Learning Center
  - lxvii. Kimberly Messer, LPN Instructor, Mingo County Extended Learning Center
  - lxviii. Tonya Hagy, School Nurse, Mingo County Schools
  - lxix. Brionna Preece, Speech Assistant, Mingo County Schools

**d. Actions to rescind**

- i. New employment of Kevin Brown to Teacher / Social Studies, Tug Valley High School (from January 13, 2015 regular meeting; did not report)

**PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**e. New assignments**

- i. Mildred Ooten Tutor (GEAR UP), Lenore PK-8 School (EC-2014-097-2) (effective 2014-15 school year)
- ii. Ryan McIntyre Tutor (GEAR UP), Matewan PK-8 School (EC-2014-101-1) (effective 2014-15 school year)
- iii. Mark York Assistant Coach, Girls Basketball, Mingo Central High School (EC-2014-063-1) (effective 2014-15 school year)

- iv. Stephanie Fabin Newspaper Sponsor, Williamson PK-8 School  
(effective 2014-15 school year)

**SERVICE PERSONNEL**

**f. Transfers or new employment into existing positions**

- i. \_\_\_\_\_ Custodian III, Tug Valley High School (S-2014-053-1)  
(effective March 11, 2015)
- ii. \_\_\_\_\_ Custodian III (50%), Williamson PK-8 School (S-2014-054-1)  
(effective March 11, 2015)
- iii. \_\_\_\_\_ Bus operator, Tug Valley High School (S-2014-055-1)  
(effective March 11, 2015)
- iv. Jennifer Adkins Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- v. Victoria Bryant Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- vi. Ella Michelle Clark Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- vii. Jonathan Dove Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- viii. Sharon Ferguson Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- ix. Deanna Gooslin Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- x. Deborah K. Hatfield Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xi. Melanie Hatfield Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xii. Tabitha Hitchcock Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xiii. Tyler S. Hayes Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xiv. Breanna Lawson Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xv. Betty D. Slone Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xvi. Linda Williams Substitute Cook, Mingo County Schools (S-2014-SUBC-1)  
(effective March 11, 2015)
- xvii. Victoria Bryant Substitute Aide, Mingo County Schools (S-2014-SUBA-1)  
(effective March 11, 2015)
- xviii. Melaine Hatfield Substitute Aide, Mingo County Schools (S-2014-SUBA-1)  
(effective March 11, 2015)
- xix. Christi Layne Substitute Aide, Mingo County Schools (S-2014-SUBA-1)  
(effective March 11, 2015)
- xx. Mirinda White Substitute Aide, Mingo County Schools (S-2014-SUBA-1)  
(effective March 11, 2015)

**g. Renewal of contracts of employees currently on probationary contracts**

- i. Tim Moseley, Custodian III, Burch Elementary School
- ii. Donna Paterino, Cook II, Burch Elementary School

- iii. Cheryl Wolford, Aide / Early Childhood Classroom Assistant Teacher, Burch Elementary School
- iv. Kathy Parsley, Cook II (50%), Burch Middle School
- v. Patricia Clark, Custodian III, Burch Middle School
- vi. Crystal Stepp Canterbury, Secretary II, Gilbert Elementary School
- vii. John Turner, Custodian III, Gilbert Elementary School
- viii. Tammy Dillon, Cook III, Gilbert Middle School
- ix. Kimberly Dixon, Aide / Autism Mentor, Lenore PK-8 School
- x. Rachel Hannah, Custodian III, Lenore PK-8 School
- xi. Sheila Adkins, Secretary II, Matewan PK-8 School
- xii. Jennifer Fields, Cook II, Matewan PK-8 School
- xiii. Marvin Jones, Custodian III (50%), Matewan PK-8 School
- xiv. Judy Sipple, Custodian III, Matewan PK-8 School
- xv. Peggy Abbott, Custodian III / Watchman, Mingo Central High School
- xvi. Freda Church, Custodian III / Watchman, Mingo Central High School
- xvii. Mary Crawford, Custodian III / Watchman, Mingo Central High School
- xviii. Lisa Sipple, Custodian III, Mingo Central High School
- xix. Ashley Browning, Cook II (50%), Tug Valley High School
- xx. Stephanie Maynard, Cook II, Williamson PK-8 School
- xxi. Donna Michelle Rahe, Cook II, Williamson PK-8 School
- xxii. Glenna Belcher, Licensed Practical Nurse, Mingo County Schools
- xxiii. Christie Tilley, Coordinator of Parent Involvement, Mingo County Schools
- xxiv. Timothy Cole White, Heating & Air Conditioning Mechanic II / Electrician II, Mingo County Schools
- xxv. Adam Adams, Bus operator, Tug Valley area
- xxvi. Lori Deskins Phillips, Bus operator, Williamson area
- xxvii. Laura Wolford, Bus operator, Tug Valley area
- xxviii. Annabelle Hawkins, Bus operator, Tug Valley area
- xxix. Jamie Deskins, Bus operator, Tug Valley area
- xxx. James Freddie Dean, Bus operator, Tug Valley area
- xxxi. Tabitha Jarrell, Bus operator, Tug Valley area
- xxxii. Ron Joplin, Bus operator, Williamson area

***End of Personnel***

- XIII. Superintendent's Update
  - a. 2015/2016 budget development update
  - b. Human Resources/Finance realignment
- XIV. Announcements / Information / Logistical Considerations.
- XV. Adjournment

***Next Regular Meeting***

Regular Meeting

April 14, 2015

5:00 PM (With the Calendar Hearing)

Central Office

Route 2, Box 310

Williamson, West Virginia 25661