

Use of School Facilities During Emergencies

Administrative Guideline

Rationale

Mingo County Schools recognized the need to work cooperatively with national, state, and local emergency agencies during times of disaster. It has always been the practice of Mingo County Schools to open its facilities to responsible agencies in response to the needs of the citizenry. We will continue with this practice and pledge to work with emergency agencies in times of need.

Procedure

Emergency agencies wishing access to Mingo County Schools' property for the purpose of establishing temporary shelters during times of disasters should submit a formal request to the superintendent. The superintendent will work collaboratively with the Director of Facilities and Safety and the building principal to allow access and reasonable accommodations to the requesting agency.

Safeguards

It will be the responsibility of the requesting agency to ensure safety and security of all properties belonging to Mingo County Schools. The agency will also be responsible for providing the necessary equipment, supplies, and manpower needed during the time of use.

Emergency agencies must possess insurance in an amount sufficient to defend the interest of Mingo County Schools in the event of a legal action resulting from the use of building or grounds.